



Syllabus (Summer, 2024)

Course Title	Developing Leadership & Communication Skills	Course No.	
Department/ Major	2024 Ewha International Summer College	Credit/Hours	3 credits/45 hrs.
Class Time/ Classroom	TBC		
Instructor	Name: Hwajung Kim		
	E-mail: hwajungkim@ewha.ac.kr	linkedin.com/in/hwajung-kim-6b0b67141	
Office Hours/ Office Location	by appointment (International Education Building #1104)		

I. Course Overview

1. Course Description

This course seeks to develop students' leadership and effective communication skills, which help them strengthen their academic achievements and nurture professionalism. Focusing on so-called "authentic" leadership, the course incorporates the major principles of leadership traits with core communicative performance, enabling students to apply the necessary elements of success onto real-world practice. By taking the course, students are expected to be able to exert authentic leadership through professional communication and, most importantly, raise self-awareness through leadership capacity building.

2. Prerequisites

Those who are currently registered as students at Ewha International Summer College

3. Course Format

Lectures	Discussion/Presentation	Assignments	Activities	Other
70%	15%	10%	5%	-

4. Course Objectives

Same as course description

5. Evaluation System

Midterm	Final	Assignments	Participation	Other
30%	30%	20%	20%	-

Absolute evaluation for Ewha International Summer College students only

II. Course Materials and Additional Readings

Required Materials

Hollis, Norma. 2018. *Blueprint for Engagement Authentic Leadership*. New York: Productivity Press.

Hargie, Owen, ed. 2018. *The Handbook of Communication Skills*. (fourth edition) New York: Routledge.

Supporting materials and necessary articles will be uploaded onto Cyber Campus.

III. Course Policies

Five or more absences will be automatically marked F (a failing grade).

IV. Course Schedule (Schedule is subject to change according to students' preferences.)

Week	Date	Topics & Class Materials, Assignments
Class 1	2024/7/1 (Mon)	Introduction of the Course: Authentic Leadership and Communication Skills General Introductions: 1) why focus on leadership and communication skills, 2) expectations and responsibilities, 3) class design, 4) student obligations ※ Assignment (at home): make a self-introduction slide
Class 2	2024/7/2 (Tue)	Authentic Leaders Topics: 1) what is authentic leadership, 2) inner voice blueprint ※ Read: Hollis (2018), Chapter 2. Three Voices of Authentic Leaders
Class 3	2024/7/3 (Wed)	Communication and Performance Topics: 1) communication as skilled performance, 2) an operational model of communicative performance ※ Read: Hargie, ed. (2018), Part 1. Communication Skill in Theory and Practice
Class 4	2024/7/4 (Thurs)	Authentic Leadership: Intuition, Integrity, Inspiration Topics: 1) intuition as foundation, 2) value driven integrity, 3) inspiration for transformation ※ Read: Hollis (2018), Chapter 3. Inner Voice Blueprint
Class 5	2024/7/8 (Mon)	Authentic Leadership: Net Wellness, Network, Net Wealth Topics: 1) wellness and its impact, 2) surrounding people, 3) joyfulness ※ Read: Hollis (2018), Chapter 4. Outer Voice Blueprint
Class 6	2024/7/9 (Tue)	Expressive Voice and Core Communication Skills Topics: 1) legacy, 2) likeability, 3) lifestyle ※ Read: Hollis (2018), Chapter 5. Expressive Voice Handbook Hargie, ed. (2018), Chapter 3. Nonverbal Behavior as Communication: Approaches, Issues, and Research ※ Assignment (in-class): authenticity assessment
Class 7	2024/7/10 (Wed)	Midterm Presentation Develop Your Authentic Leadership Blueprint
Class 8	2024/7/11 (Thurs)	Great World Leader 1 Watch documentary (Dr. Martin Luther King) and discuss ※ Assignment (in-class): summarize main takeaways



Week	Date	Topics & Class Materials, Assignments
Class 9	2024/7/15 (Mon)	Self-Disclosure Topics: 1) interpersonal communications, 2) professional relationships ※ Hargie, ed. (2018), Chapter 7. Self-Disclosure: Strategic Revelation of Information in Personal and Professional Relationships
Class 10	2024/7/16 (Tue)	Leadership and Context Topics: 1) personal goals and values, 2) the work environment ※ Read: Hollis (2018), Chapter 6. Alignment—Stay Aligned
Class 11	2024/7/17 (Wed)	Great World Leader 2 Watch documentary (Feminist Activist, Gloria Steinem) and discuss ※ Assignment (in-class): summarize main takeaways
Class 12	2024/7/18 (Thurs)	Communication Skills in Specific Contexts Topics: 1) asserting and confronting, 2) interacting, 3) negotiating ※ Read: Hargie, ed. (2018), Chapter 15. Relational Communication
Class 13	2024/7/22 (Mon)	Great World Leader 3 Watch documentary (Former Secretary-General of the United Nations, Kofi Annan) and discuss ※ Assignment (in-class): summarize main takeaways
Class 14	2024/7/23 (Tue)	Leadership Capacity Building Topics: 1) job applications, 2) C.V. (or resume), 3) the employment interview
Class 15	2024/7/24 (Wed)	Final Presentation & Feedback

V. Special Accommodations

* According to the University regulation section #57-3, students with disabilities can request for special accommodations related to attendance, lectures, assignments, or tests by contacting the course professor at the beginning of semester. Based on the nature of the students' request, students can receive support for such accommodations from the course professor or from the Support Center for Students with Disabilities (SCSD). Please refer to the below examples of the types of support available in the lectures, assignments, and evaluations.

Lecture	Assignments	Evaluation
<ul style="list-style-type: none"> . Visual impairment : braille, enlarged reading materials . Hearing impairment : note-taking assistant . Physical impairment : access to classroom, note-taking assistant 	Extra days for submission, alternative assignments	<ul style="list-style-type: none"> . Visual impairment : braille examination paper, examination with voice support, longer examination hours, note-taking assistant . Hearing impairment : written examination instead of oral . Physical impairment : longer examination hours, note-taking assistant

- Actual support may vary depending on the course.

* The contents of this syllabus are not final—they may be updated.